



1063 Maple Dr., Suite 4B
Morgantown, WV 26505
304-285-3150
wvbot.wv.gov

WVBOT MINUTES: August 21, 2026

MEMBERS PRESENT: Marty Douglas, Bambi Hill, Kathy Quesenberry, Phil Simpson,
Gene Brooks (attended virtually)

ABSENT:

ALSO PRESENT: Vonda Malnikoff,
Kyle Jones (NBCOT) and Mary Beth Laughery (NBCOT Ambassador)
attended via Zoom

MEETING CALLED TO ORDER: 11:00 a.m.

Kyle Jones, NBCOT, gave a presentation via Zoom updating the Board on NBCOT operations and current initiatives. The State Regulatory Leadership Forum is scheduled for September 22-23 to be held virtually.

Marty motioned to approve May 1, 2026 minutes as written. Phil seconded. Vote 5-0.

OLD BUSINESS

TOPIC: Use of State LMS for jurisprudence exam for CE credit

FINDINGS/CONCLUSIONS: Discussed creation of one or more exams for CE credit on topics such as the Practice Act, Legislative Rules, supervision, telehealth, Certemy, OT Compact, etc. and use of the state LMS platform. There is no cost to use the system but will cost \$90/hour to upload test. Bambi motioned to move forward. Gene seconded. Vote 5-0. Reviewed two courses and use of LMS system. Marty motioned to move forward by testing process with Board members. Bambi seconded. Vote 5-0.

ACTION/FOLLOW-UP: Re-send instructions to Board members to create account in LMS and access courses.

TOPIC: Boardroom chairs

FINDINGS/CONCLUSIONS: Discussed purchase of new boardroom chairs from WV Correctional Industries. **Five chairs received 8/13; two on backorder. WV Surplus will charge mileage to pick up old chairs. Board agreed to sell on GovDeals instead.**

ACTION/FOLLOW-UP: Work with WVSASP to list chairs on GovDeals.

TOPIC: Proposed 2026 Legislative Rule filing

FINDINGS/CONCLUSIONS: Reviewed draft of Series 1 legislative rule for modifications.

Comment period ended 7/12/26; received two comments in support of rule; reviewed changes made by LRMRC before approving at committee meeting on 8/12/26.

ACTION/FOLLOW-UP: Follow legislative progress.

TOPIC: Statewide contract for copiers

FINDINGS/CONCLUSIONS: New statewide contract has been awarded to Canon. Reviewed quote for lease / purchase options. Current Komax copier is 6 years old and no longer covered under maintenance contract. Marty motioned to move forward with 60-month lease. Gene seconded. Vote 5-0. **Signed five-year lease agreement on 6/24/26; delivery scheduled for 7/15/26, but vendor didn't show; have not heard from them to reschedule delivery.**

ACTION/FOLLOW-UP: Contact vendor if/when we have problems with existing copier.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card for April 16, 2026 through August 15, 2026. Phil motioned to approve all purchases. Bambi seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of July 31, 2026
\$ 211,020.55

MAY - JULY DEPOSITS

5/20/26 \$ 30

OTC receipts:

May \$ 300

July 150

egov receipts:

May \$5,095

June 18,925

July 3,035

TOTAL DEPOSITS \$ 27,535

MAY - JULY DISBURSEMENTS

May \$9,551.11

June 8,559.81

July 7,905.70

TOTAL DISBURSEMENTS \$ 26,016.62

Ending cash balance	6/30/25	\$ 234,089.92
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FY2026 Revenue		97,740.01
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FY2026 Expenditures		116,088.68
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Ending cash balance	6/30/26	\$ 215,741.25
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FY2027 Revenue		3,185.00
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FY2027 Expenditures		7,905.70
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Ending cash balance	7/31/26	\$ 211,020.55
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OT COMPACT UPDATE

Eight states have launched: MN, OH, WV, IN, VA, MD, TN, WI

As of 7/31/26, eighteen privileges to practice have been purchased in WV; eight WV practitioners have completed the FBI CBC to become eligible to purchase compact privileges in other active states.

NEW BUSINESS

TOPIC: 2026 OTA Renewal update

FINDINGS/CONCLUSIONS: Total OTA renewals due: 323; non-renewals: 58 (18%)

ACTION/FOLLOW-UP: None.

TOPIC: State Auditor's Seminar / November Board meeting

FINDINGS/CONCLUSIONS: Seminar scheduled for Thursday, Nov. 5th at Holiday Inn in S. Charleston. Board meeting to be held Friday, Nov. 6th at 10 a.m.

ACTION/FOLLOW-UP: Register for seminar when open. Reserve conference room.

TOPIC: Annual report

FINDINGS/CONCLUSIONS: Filed and mailed 8/4/26.

ACTION/FOLLOW-UP: None.

TOPIC: FY28 Appropriation request

FINDINGS/CONCLUSIONS: Completed and filed 8/10/26. Same expenditure level as FY27 budget.

ACTION/FOLLOW-UP: None.

TOPIC: WVOTA Annual Conference

FINDINGS/CONCLUSIONS: Being held at Summit Bechtel Reserve on Saturday and Sunday, October 24-25th.

ACTION/FOLLOW-UP: Marty and Bambi may attend and staff WVBOT table. Order handouts.

Bills paid May 2026 - July 2026

STO-egov fees	5/5/2026	paid	\$94.50	April egov payments
WVInteractive	5/5/2026	paid	\$40.75	website hosting April 2026
IS&C	6/1/2026	paid	\$59.69	Centrex phone billing April 2026
IS&C	6/1/2026	paid	\$9.00	Office of Technology April 2026
WVInteractive	6/4/2026	paid	\$40.75	website hosting May 2026
STO-egov fees	6/8/2026	paid	\$121.39	May egov payments
Certemy	6/8/2026	paid	\$2,489.50	Q25 payment
AG's Office	6/17/2026	paid	\$13.00	May 2026 invoice
IS&C	6/25/2026	paid	\$59.69	Centrex phone billing May 2026
IS&C	6/25/2026	paid	\$9.00	Office of Technology May 2026
BRIM	7/1/2026	paid	\$784.00	insurance premium qtr ending 9/30/26
STO-egov fees	7/7/2026	paid	\$419.06	June egov payments
WVInteractive	7/7/2026	paid	\$40.75	website hosting June 2026
IS&C	7/15/2026	paid	\$59.61	Centrex phone billing June 2026
IS&C	7/15/2026	paid	\$9.00	Office of Technology June 2026

Correspondence

	<u>from</u>	<u>date rec'd</u>	<u>subject</u>
1	ACOTE	5/8/2026	Voluntary withdrawal of accreditation by UC-Charleston OTA program
2	Jackie Hurt	6/4/2026	see email
3	NBCOT	6/10/2026	e-newsletter June 2026
4	Jacob Greenfield	6/11/2026	See email regarding transition of WVOTA president
5	NBCOT	7/7/2026	State Regulatory Leadership Forum September 22-23 12:30-5:00 pm
6	NBCOT	7/9/2026	e-newsletter July 2026
7	Ohio Bureau of WC Medical & Health Symposium	8/3/2026	request to post on CE page of website

Marty motioned to enter executive session at 12:58 p.m. to discuss complaints and licensee issues. Bambi seconded. Vote 5-0.

EXECUTIVE SESSION

- Issue 2026#01 Anonymous Complaint
- Issue 2026#02 Complaint
- Issue 2026#03 Complaint
- Issue 2012#02 Update
- Issue 2024#01 Update
- Licensee issue

Gene motioned to leave executive session at 1:40 p.m. Kathy seconded. Vote 5-0.

- Issue 2026#02 Marty motioned to offer Consent Agreement consistent with C.A.'s offered in previous similar cases. Phil seconded. Vote 5-0.

- Issue 2026#03 Kathy motioned to proceed with investigation of complaint forwarded by PT Board. Bambi seconded. Vote 5-0.

- Licensee issue: Kathy motioned to consult with Assistant AG regarding Board's authority to share information with future employers; draft complaint and consent agreement if appropriate based on Ohio Board action. Phil seconded. Vote 5-0.

Adjourned at 1:45 p.m. after e-signing of applications.

The next regular Board meeting is scheduled for Friday, November 6th at 10 a.m. at the Holiday Inn in S. Charleston.