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**WVBOT MINUTES:** May 1, 2026

**MEMBERS PRESENT:** Gene Brooks, Marty Douglas, Bambi Hill, Kathy Quesenberry, Phil Simpson

**ABSENT:**

**ALSO PRESENT:** Vonda Malnikoff

**MEETING CALLED TO ORDER:** 11:05 a.m.

Marty motioned to approve February 6, 2026 minutes as written. Phil seconded. Vote 5-0.

### **OLD BUSINESS**

#### **TOPIC: Use of State LMS for jurisprudence exam for CE credit**

**FINDINGS/CONCLUSIONS:** Discussed creation of one or more exams for CE credit on topics such as the Practice Act, Legislative Rules, supervision, telehealth, Certemy, OT Compact, etc. and use of the state LMS platform. There is no cost to use the system but will cost \$90/hour to upload test. Bambi motioned to move forward. Gene seconded. Vote 5-0. **Reviewed two courses and use of LMS system. Marty motioned to move forward by testing process with Board members. Bambi seconded. Vote 5-0.**

**ACTION/FOLLOW-UP:** Forward instructions to Board members to create account in LMS and access courses.

#### **TOPIC: Legislative Session 2026**

**FINDINGS/CONCLUSIONS:** HB4298, our Continuing Education and Competence Rule, passed HGO on 1/29; referred to House Judiciary. **Included in HB4265 Rules bundle; completed legislative action and signed by Governor. Final filed on 4/7/26 with effective date of 7/1/26.**

**ACTION/FOLLOW-UP:** None.

### **PURCHASE CARD TRANSACTIONS**

The Board reviewed all purchases made on the Purchase Card for January 16, 2026 through April 15, 2026. Bambi motioned to approve all purchases. Marty seconded. Vote 5-0.

### **TREASURER'S REPORT**

Cash Balance as of April 30, 2026

\$ 209,502.17

#### **FEBRUARY - APRIL DEPOSITS**

February	\$ 2,090
March	2,810
April	4,450.01

TOTAL DEPOSITS \$ 9,350.01

## **FEBRUARY - APRIL DISBURSEMENTS**

February	\$7,234.03
March	8,037.59
April	6,475.99

TOTAL DISBURSEMENTS \$ 21,747.61

Ending cash balance	6/30/25	\$ 234,089.92
FY2026 Revenue		73,390.01
FY2026 Expenditures		97,977.76
Ending cash balance	3/31/26	\$ 209,502.17

## **OT COMPACT UPDATE**

Six states have launched: MN, OH, WV, IN, VA, MD

As of 4/30/26, eleven practitioners have purchased a privilege to practice in WV; four WV practitioners have completed the FBI CBC to become eligible to purchase compact privileges in other active states.

Discussed process for releasing FBI CBC results to licensees. Gene motioned to approve use of draft release form. Bambi seconded. Vote 5-0.

Discussed comment to Rule on Investigations.

## **NEW BUSINESS**

### **TOPIC: Boardroom chairs**

**FINDINGS/CONCLUSIONS:** Discussed purchase of new boardroom chairs from WV Correctional Industries.

**ACTION/FOLLOW-UP: Marty and Gene to visit WVCI showroom in Charleston to make recommendation at next Board meeting.**

### **TOPIC: Proposed 2026 Legislative Rule filing**

**FINDINGS/CONCLUSIONS:** Reviewed draft of Series 1 legislative rule for modifications.

**ACTION/FOLLOW-UP: Vonda to file modified rule for public comment.**

### **TOPIC: Statewide contract for copiers**

**FINDINGS/CONCLUSIONS:** New statewide contract has been awarded to Canon. Reviewed quote for lease / purchase options. Current Komax copier is 6 years old and no longer covered under maintenance contract.

**ACTION/FOLLOW-UP: Marty motioned to move forward with 60-month lease. Gene seconded. Vote 5-0.**

**TOPIC: Safety policy, Driver training, Confidentiality statements**  
**FINDINGS/CONCLUSIONS:** Reviewed and signed.  
**ACTION/FOLLOW-UP:** None.

**TOPIC: FY27 Expenditure Schedules**  
**FINDINGS/CONCLUSIONS:** Reviewed FY27 expenditure schedules filed 4/16/26.  
**ACTION/FOLLOW-UP:** None.

**Bills paid Feb 2026 - Apr 2026**

<b>VENDOR</b>	<b>submitted</b>	<b>cleared</b>	<b>amount</b>	<b>notes</b>
WVInteractive	2/4/2026	paid	\$40.75	website hosting Jan 2026
STO-egov fees	2/5/2026	paid	\$60.08	January egov payments
AG's Office	2/12/2026	paid	\$78.00	January 2026 invoice
Assoc of Lic bds	2/19/2026	paid	\$300.00	FY 2026 dues
IS&C	2/26/2026	paid	\$59.75	Centrex phone billing Jan 2026
IS&C	2/26/2026	paid	\$9.00	Office of Technology Jan 2026
WVInteractive	3/5/2026	paid	\$40.75	website hosting Feb 2026
STO-egov fees	3/5/2026	paid	\$48.71	February egov payments
Certemy	3/17/2026	paid	\$2,489.50	Q24 payment
IS&C	3/25/2026	paid	\$59.75	Centrex phone billing Feb 2026
IS&C	3/25/2026	paid	\$9.00	Office of Technology Feb 2026
BRIM	4/1/2026	paid	\$784.00	insurance premium qtr ending 6/30/26
PEIA	4/2/2026	paid	\$355.00	1% PEIA transfer for reserve fund
WVInteractive	4/6/2026	paid	\$40.75	website hosting Mar 2026
STO-egov fees	4/6/2026	paid	\$61.53	March egov payments
AG's Office	4/14/2026	paid	\$117.00	March 2026 invoice
IS&C	4/27/2026	paid	\$59.69	Centrex phone billing March 2026
IS&C	4/27/2026	paid	\$9.00	Office of Technology March 2026

# Correspondence

	<u>from</u>	<u>date rec'd</u>	<u>subject</u>
1	PERD office	2/10/2026	Survey of Board membership and vacancies
2	AOTA	3/31/2026	State Affairs Newsletter
3	WV Board of Veterinary Medicine	4/13/2026	Follow up to 12/19/25 mtg; voted not to license allied health professionals
4	AOTA	4/30/2026	Volunteer Leadership applications open until May 13

Phil motioned to enter executive session at 1:30 p.m. to discuss licensee issue and complaint. Bambi seconded. Vote 5-0.

## EXECUTIVE SESSION

- Licensee issue
- Issue 2026#01 Anonymous Complaint

Gene motioned to leave executive session at 1:45 p.m. Phil seconded. Vote 5-0.

Adjourned at 2:00 p.m. after e-signing of applications.

The next regular Board meeting is scheduled for Friday, August 21, 2026 at the Morgantown office at 11:00 a.m. The final 2026 meeting will be on Friday, November 6<sup>th</sup>, the day after the Auditor's Licensing Board seminar in Charleston.