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WVBOT MINUTES: February 6, 2026

MEMBERS PRESENT: Marty Douglas, Phil Simpson, Gene Brooks, Bambi Hill, Kathy Quesenberry

ABSENT:

ALSO PRESENT: Vonda Malnikoff

MEETING CALLED TO ORDER: 11:03 a.m. (via Google Meet due to bad weather)

Gene motioned to approve November 7, 2025 minutes as written. Marty seconded. Vote 5-0.

OLD BUSINESS

TOPIC: FBI Criminal History Background Checks

FINDINGS/CONCLUSIONS: SB462 modifying Practice Act to grant authority to the Board to require background checks of applicants for compact privileges in other states was signed by the Governor 3/24/25. Upon re-application with FBI, ORI number received 8/1/25. Executive Secretary CBC completed to allow access to licensee CBC results. **Training completed. Account created to receive CBC results.**

ACTION/FOLLOW-UP: None.

TOPIC: Use of State LMS for jurisprudence exam for CE credit

FINDINGS/CONCLUSIONS: Discussed creation of one or more exams for CE credit on topics such as the Practice Act, Legislative Rules, supervision, telehealth, Certemy, OT Compact, etc. and use of the state LMS platform. There is no cost to use the system but will cost \$90/hour to upload test. Bambi motioned to move forward. Gene seconded. Vote 5-0.

ACTION/FOLLOW-UP: Continue to work on creation of exams.

PURCHASE CARD TRANSACTIONS

The Board reviewed all purchases made on the Purchase Card for October 16, 2025 through January 15, 2026. Gene motioned to approve all purchases. Kathy seconded. Vote 5-0.

TREASURER'S REPORT

Cash Balance as of January 31, 2026

\$ 221,899.77

NOVEMBER - JANUARY DEPOSITS

egov receipts:

November \$12,230

December 30,655

January 2,670

TOTAL DEPOSITS \$ 45,555

NOVEMBER - JANUARY DISBURSEMENTS

November \$9,476.15
December 8,732.47
January 7,517.97

TOTAL DISBURSEMENTS \$ 25,726.59

Ending cash balance	6/30/25	\$ 234,089.92
FY2026 Revenue		64,040.00
FY2026 Expenditures		76,230.15
Ending cash balance	1/31/26	\$ 221,899.77

OT COMPACT UPDATE

The Compact launched on Monday, 1/12/26, with three states actively participating, MN, OH, and WV. An email was sent to all licensees on 1/9/26. Website pages modified / added as necessary.

The OTC Finance Committee made a recommendation to the Executive Committee to not assess a member state fee at this time.

NEW BUSINESS

TOPIC: Election of officers

FINDINGS/CONCLUSIONS: Phil motioned to keep existing officers for 2026. Gene seconded. Vote 5-0.

ACTION/FOLLOW-UP: None.

TOPIC: 2026 OT Renewal update

FINDINGS/CONCLUSIONS: Total OT renewals due: 513 Non-renewal emails sent 1/6/26: 86 (17%) As of 1/6/26: OT's: 984

ACTION/FOLLOW-UP: None

TOPIC: Renewal of Tekswift contract

FINDINGS/CONCLUSIONS: Pricing for Insight Essentials to remain \$260 / qtr for April 2026 – March 2027. Bambi motioned to renew contract. Gene seconded. Vote 5-0.

ACTION/FOLLOW-UP: None.

TOPIC: eTravel implementation

FINDINGS/CONCLUSIONS: Live on 2/4/26

ACTION/FOLLOW-UP: None.

TOPIC: Legislative Session 2026

FINDINGS/CONCLUSIONS: HB4298, our Continuing Education and Competence Rule, passed HGO on 1/29; referred to House Judiciary.

SB510, *Using criminal records as disqualification from practicing particular professions*, would modify 30-1-24, which would require modification of our Rule 13-08, *Consideration of Prior Criminal Convictions in Initial Licensure Determinations*. Removes references to “moral turpitude”, “good moral character”, and “bears a rational nexus”. Adds a list of items that would constitute evidence of rehabilitation. Also need to review questions on our initial applications (cannot require disclosure of an arrest not followed by a conviction). Bill not yet taken up by committee.

ACTION/FOLLOW-UP: Continue to follow legislative action.

Bills paid November 2025 – January 2026

STO-egov fees	11/10/2025	paid	\$210.49	October egov payments
WVInteractive	11/10/2025	paid	\$40.00	website hosting Oct 2025
Marty Douglas	11/10/2025	paid	\$250.00	perdiem for 10/3 and 11/5/25
Bambi Hill	11/10/2025	paid	\$250.00	perdiem for 10/3 and 11/5/25
Gene Brooks	11/10/2025	paid	\$400.00	perdiem for 11/5/25 bd mtg & auditor's conference 11/6/25
Phil Simpson	11/10/2025	paid	\$250.00	perdiem for 10/3 and 11/5/25
Kathy	11/10/2025	paid	\$400.00	perdiem for 11/5/25 bd mtg & auditor's conference 11/6/25
Quesenberry				
Bambi Hill	11/10/2025	paid	\$89.60	travel for 11/5/25 board mtg
Phil Simpson	11/10/2025	paid	\$72.80	travel for 11/5/25 board mtg
Kathy	11/10/2025	paid	\$147.00	travel for 11/5/25 board mtg and auditor's conference
Quesenberry				
Vonda Malnikoff	11/10/2025	paid	\$225.40	travel for 11/5/25 board mtg and auditor's conference
IS&C	11/13/2025	paid	\$9.00	Office of Technology Oct 2025
IS&C	11/13/2025	paid	\$59.60	Centrex phone billing Oct 2025
Vonda Malnikoff	11/19/2025	paid	\$130.20	travel to annual pcard training
AG's Office	11/24/2025	paid	\$325.00	October 2025 invoice
WVInteractive	12/3/2025	paid	\$40.00	website hosting Nov 2025
STO-egov fees	12/9/2025	paid	\$315.34	November egov payments
Certemy	12/15/2025	paid	\$2,489.50	Q23 payment
IS&C	12/18/2025	paid	\$59.60	Centrex phone billing Nov 2025
IS&C	12/18/2025	paid	\$9.00	Office of Technology Nov 2025
AG's Office	12/22/2025	paid	\$299.00	November 2025 invoice
BRIM	1/5/2026	paid	\$784.00	insurance premium qtr ending 3/31/26
STO-egov fees	1/5/2026	paid	\$649.58	December egov payments
WVInteractive	1/6/2026	paid	\$40.00	website hosting Dec 2025
IS&C	1/14/2026	paid	\$59.75	Centrex phone billing Dec 2025
IS&C	1/14/2026	paid	\$9.00	Office of Technology Dec 2025
AG's Office	1/20/2026	paid	\$156.00	December 2025 invoice
Encova	1/29/2026	paid	\$208.00	Workers Comp premium 3/29/26 - 3/29/27

Correspondence:

	<u>from</u>	<u>date rec'd</u>	<u>subject</u>
1	AOTA	12/9/2025	State Affairs Newsletter Winter 2025
2	NBCOT	12/18/2025	State Regulatory E-newsletter
3	ACOTE	12/22/2025	Request for Voluntary Withdrawal of Accreditation - UC Charleston OTA
4	ACOTE	1/12/2026	Accreditation of UC-Charleston OTM program
5	Governor's office	1/7/2026	Licensure process questions; response sent via email 1/7/26

Gene motioned to enter executive session at 11:44 a.m. to discuss complaint. Bambi seconded. Vote 5-0.

EXECUTIVE SESSION

Issue 2025#04 Complaint

Phil motioned to leave executive session at 11:50 a.m. Gene seconded. Vote 5-0.

Issue 2025#04 Gene motioned to accept investigator recommendation and dismiss complaint. Phil seconded. Vote 4-0.

Adjourned at 11:56 a.m. after the signing of applications.

The next regular Board meeting is scheduled for Friday, May 1, 2026 at the Morgantown office at 11:00 a.m. Tentative remaining 2026 meeting dates are August 21st .