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www.wvbot.org

WVBOT MINUTES: January 20, 2023

MEMBERS PRESENT: Gene Brooks, Marty Douglas, Kathy Quesenberry, Bambi Hill (via phone)

ABSENT: Phil Simpson

ALSO PRESENT: Vonda Malnikoff, Mary Beth Laughery

MEETING CALLED TO ORDER: 11:05 a.m.

Marty motioned to approve November 18, 2022 minutes as written. Gene seconded. Vote 4-0.

OLD BUSINESS

TOPIC: COTA Supervision Rules

FINDINGS/CONCLUSIONS: Discussed whether modifying COTA supervision rules is necessary to better protect consumers and the potential implications of doing so. Reviewed supervision rules in other states. Provided all Board members with AOTA summary of state COTA supervision rules.

ACTION/FOLLOW-UP: Hold for future discussion.

TOPIC: OT Licensure Compact

FINDINGS/CONCLUSIONS: Discussed changes needed to Legislative Rules as a result of passage of SB221, i.e. Series 3 – Fees and Series 9 – Telehealth. Phil motioned to hold Rule changes until 2023, after Compact Commission meets to establish compact rules and determine member state fee. Bambi seconded. Vote 5-0. A state representative must be appointed to serve on the compact commission. Marty motioned to nominate Vonda. Bambi seconded. Vote 5-0. Efforts to start the process to gain authority to require FBI criminal background checks have been unsuccessful. Attended initial Commission meeting on August 3-4. Added link to OT Compact website to WV BOT website. Attended first Finance Committee meeting on October 19th.

ACTION/FOLLOW-UP: Attend additional meetings as needed. Continue attempts to acquire authorization to require FBI CBC's.

TOPIC: CE Conference 2023

FINDINGS/CONCLUSIONS: Discussed potential date, location, speakers/topics. Reviewed quotes for Tamarack and Raleigh County Convention Center for April 21, 2023. Also reviewed proposed agenda, speaker proposals, and promotional item. Discussed holding November Board meeting in Beckley to tour Convention Center. Toured Convention Center & signed contract for 4/21/23. Discussed conference menu. Received journals and pens. **Agenda finalized. Board meeting on 4/20/23 and block of rooms will be at the Holiday Inn.**

ACTION/FOLLOW-UP: Open online registration and mail postcards by early February.

TOPIC: Expanded Tekswift services

FINDINGS/CONCLUSIONS: Discussed proposal to expand Tekswift services to include their Insight Managed IT Services to increase security on Board computers. Bambi motioned to add Insight Essentials to our Tekswift contract. Marty seconded. Vote 5-0. Received approval from WV Office of Technology on 10/28/22.

ACTION/FOLLOW-UP: Add Insight Essentials upon contract renewal in March 2023.

TOPIC: Interpretation of Direct Contact for Supervision

FINDINGS/CONCLUSIONS: Upon review and discussion of the Legislative Rules regarding COTA supervision, it was agreed the required direct contact between the supervising OTR and COTA could be performed via telehealth.

ACTION/FOLLOW-UP: None.

TOPIC: 2023 renewal update

FINDINGS/CONCLUSIONS: Total OT renewals due: 455 Non-renewals: 64 (14%)

As of 1/17/23, total licensed OT's: 868

ACTION/FOLLOW-UP: None.

TOPIC: AOTA draft policy

FINDINGS/CONCLUSIONS: Reviewed Adjunctive-Preparatory Techniques draft policy

ACTION/FOLLOW-UP: None.

Correspondence:

	<u>correspondence</u>	<u>date rec'd</u>	<u>issue</u>
1	AOTA	12/19/2022	State Affairs Newsletter
2	AOTA	1/5/2023	Invitation to Virtual State Regulatory Forum
3	Other Boards	1/10/2023	information re: email scams
4	Carrie Smith-Bell (WVU faculty)	1/5/2023	email requesting info re OT needs among homeschooling families
5	Licensee email	1/11/2023	email requesting input re OT's & ostomy care
6	AOTA	1/11/2023	AOTA Model Practice Act - Final version

Bills paid November – December 2022

Gene Brooks	11/2/2022	paid	\$300.00	perdiem for WVOTA conf & Licensing Board seminar
STO-egov fees	11/7/2022	paid	\$184.50	Oct egov payments
IS&C	11/7/2022	paid	\$60.78	Centrex (phone) billing October 2022
Kathy Quesenberry	11/21/2022	paid	\$150.00	perdiem for 11-18-22 Board mtg
Bambi Hill	11/21/2022	paid	\$150.00	perdiem for 11-18-22 Board mtg
Phil Simpson	11/21/2022	paid	\$150.00	perdiem for 11-18-22 Board mtg
Marty Douglas	11/21/2022	paid	\$150.00	perdiem for 11-18-22 Board mtg
Kathy Quesenberry	11/21/2022	paid	\$58.76	travel for 11-18-22 board mtg
Phil Simpson	11/21/2022	paid	\$145.00	travel for 11-18-22 board mtg
Marty Douglas	11/21/2022	paid	\$96.26	travel for 11-18-22 board mtg
Vonda Malnikoff	11/21/2022	paid	\$417.52	travel for 11-1-22 lic bd seminar & 11-18-22 bd mtg
STO-egov fees	12/5/2022	paid	\$268.65	Nov egov payments
IS&C	12/7/2022	paid	\$60.78	Centrex (phone) billing November 2022
Certemy	12/12/2022	paid	\$2,275.00	Q11 payment
IS&C	12/27/2022	paid	\$60.86	Centrex (phone) billing December 2022

Marty motioned to adjourn at 1:00 p.m. Gene seconded. Vote 4-0. The next regular Board meeting is scheduled for Thursday, April 20th, 2023 at 6:00 p.m. at the Holiday Inn in Beckley. Remaining 2023 board meetings are tentatively scheduled for September 15th and November 17th.