

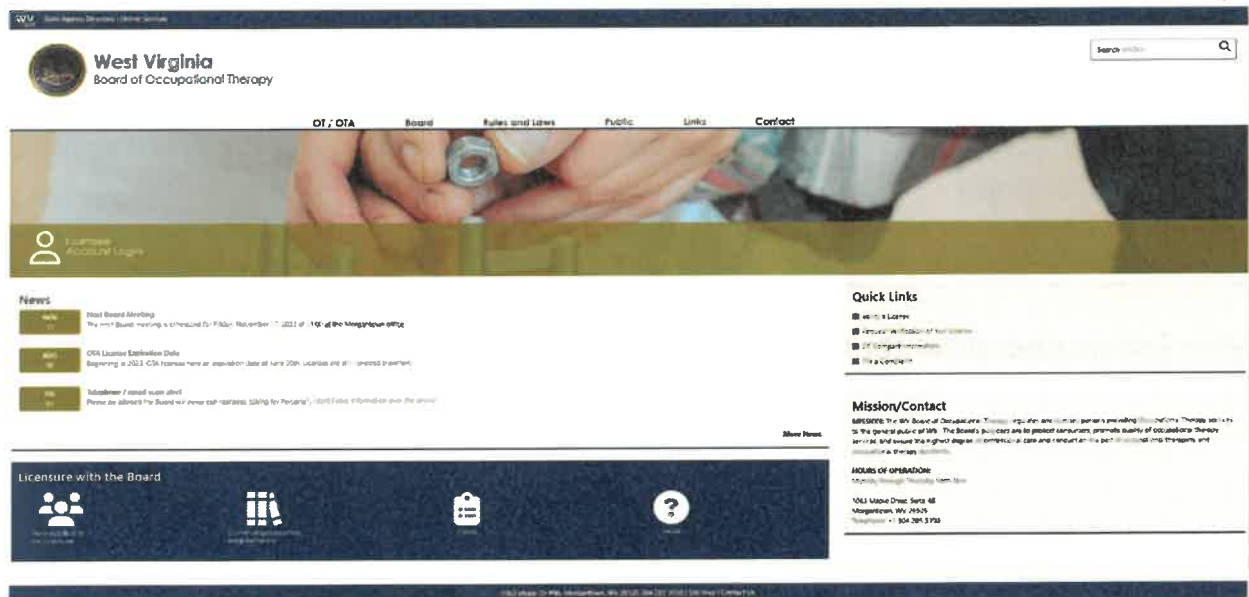
West Virginia Board of Occupational Therapy

Fall 2023 Newsletter

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We have a new website and email address!

<https://wvbot.wv.gov> wvbot@wv.gov



Log in to your Certemy account to make name or address changes and access your renewal application using the Licensee Account Login link in the middle of the homepage.

Request a Verification of your WV License by using the Quick Link on the homepage.

Print a Supervisory Statement from the Forms section at the bottom of the homepage. (See page 2 for more information about the Supervisory Statement)

Find our Practice Act, Legislative Rules, and Position Statements under Rules and Laws.

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Occupational Therapy Licensure Compact Update

The Occupational Therapy Licensure Compact is an interstate compact, or formal agreement among states, that facilitates interstate practice of occupational therapy. Under the OT Compact, OT's and OTA's who are licensed in good standing in a Compact member state may practice in other Compact member states via a "Compact Privilege".

The OT Compact establishes a licensure data system allowing for verification of licensure information. The OT Compact Commission (OTCC) has released a Data System Rule for public comment. The comment period is for 30 days from November 8 - December 8, 2023.

The Data System Rule defines the data the WV Board of OT **WILL BE REQUIRED** to provide to the OTCC for **ALL** licensed OT's and OTA's in WV (not just those applying for a compact privilege to practice in another state). You can access this Rule and the instructions to submit comments on the home page of the OT Compact website, <https://otcompact.org> or under the News section on the home page of the Board website, <https://wvbot.wv.gov>.

Please read this Rule carefully and submit your comments to the OTCC by December 8, 2023.

More information about the Compact can be found on the OT Compact website.

Supervisory Statement

All OTA's licensed and working in West Virginia are required to work under the supervision of a licensed OT. The Supervisory Statement is the form used by the Board to document this supervisory relationship.

It is the responsibility of both the OTA and supervising OT to be sure a current Supervisory Statement is on file with the Board. The OTA license renewal application requires a new Supervisory Statement. However, a new Statement should be submitted any time supervision changes. Supervisory Statements can be emailed to wvbot@wv.gov.

The Supervisory Statement is available on our website under Forms.

Continuing Education Conference Information



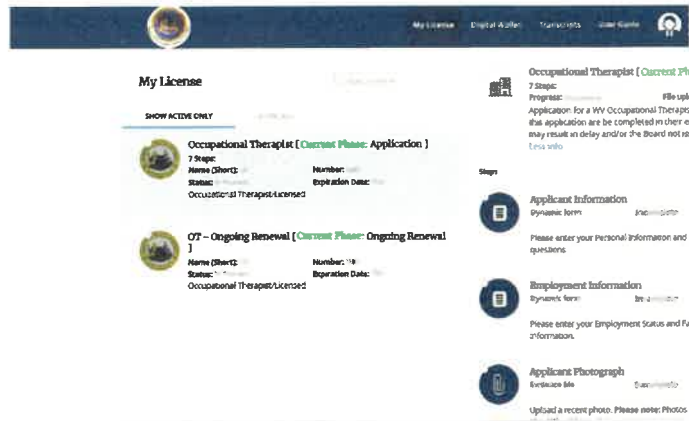
Following an audit by the West Virginia Office of the Legislative Auditor, Performance Evaluation and Research Division (PERD), the Board will no longer offer a Continuing Education conference for licensees. The findings were as follows:

- 1. The Board’s enabling statute, rules, and applicable laws do not authorize it to provide free continuing education services to licensees.**
- 2. Continuing education services are a significant expense for the Board for the small number of licensees that attend.**

We would like to thank all licensees who have attended these conferences in the past and will miss the opportunity to network and interact with each other.

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Certemy Tips



All licensees have now used Certemy for at least one renewal cycle. Below are a few tips based on our experience so far:

- Once your renewal application has been completed and approved, DO NOT immediately begin your next renewal application. The purpose for the next renewal opening is to allow you to enter CE hours throughout the year as you take them. The Board will not begin its review/approval of renewal applications until six months prior to the expiration date and may reject steps submitted prior to that. **It is best not to complete the other steps until closer to your expiration date, as your information may change.**

We are working with Certemy to delay the opening of the next renewal application to reduce this issue.

- Continuing education hours must be taken in the 24 months prior to the expiration date of your license. The only exception to this is the carryover rule which allows you to carry over up to six excess hours from the previous renewal period. Once you have submitted the CE step for approval, you no longer have access to this step to make changes.

Please be sure you are submitting hours taken in the correct time period.

- You are encouraged to attach your CE documentation at the time you enter your hours. In the event you are selected for the random CE audit, your certificates will already be there. They will also be readily available in your Digital Wallet should you need them for another state or NBCOT renewal.
- If you are submitting multiple courses from one online CE provider, it is acceptable to make one entry for the total number of hours, **as long as you attach your transcript from the provider which includes course titles, date taken, and hours awarded.** Simply enter the provider's name, "various courses", the date of completion, and the total hours. This will simplify the entry process and the transcript will satisfy the review process and audit requirement.
- If you have any questions about the renewal application or logging in to your account, please contact the Board at 304-285-3150. DO NOT call the Certemy support number.